

| Policy Violations | Fine Amount | Reducible Fines |
|---|-----------------------------|-----------------------------|
| Guest Violations | \$25.00 | Non-Reducible |
| Improper Check-in | \$100.00 | Non-Reducible |
| Improper End of the Year Checkout | \$250.00 | Non-Reducible |
| Improper Break Checkout | \$50.00 | Non-Reducible |
| Loss of ID Cards | \$50.00 | Non-Reducible |
| Missing All Hall Meeting | \$25.00 | Non-Reducible |
| Misuse of Any Common Area (i.e. The Eatery, study rooms, lounge, laundry room) | \$50.00 | Non-Reducible |
| Room Décor Violation | \$25.00 | \$10.00 |
| Safety Violation (i.e. Entering or exiting through stairwells other than the main Alliance University entrance or exiting through stairwell B, video surveillance) | \$250.00 | \$125.00 |
| Failure to complete Residence Sign-out Sheet (on AU Answers) upon leaving overnight | \$25.00 | Non-Reducible |
| Subsequent Door Unlocking Violations | \$10.00 | Non-Reducible |
| Subsequent ID Violation | \$10.00 | Non-Reducible |
| Quiet/Courtesy Hours Violation (i.e loud music, setting off door alarm, etc.) | \$25.00 (per person) | \$10.00 (per person) |
| Vandalism of University Property | \$250.00 | Non-Reducible |

NOTE: All fines are subject to the discretion of the Resident Directors.

NOTE: Residence Life holds the right to fine a house or a full floor for violations of community, safety, and cleanliness policies. Fine is at the discretion of the Resident Director.

Fire Safety

Dial 911 to report a fire or if you smell smoke, and give your location. Notify a Residence Life staff member immediately after evacuating the building safely.

Each residence hall will hold fire drills on a periodic basis. Additionally, each floor is equipped with a fire extinguisher.

When a fire alarm goes off, the following procedures are to be followed:

1. All persons must evacuate the building immediately.
2. **Doors must be closed with the room lights turned on.**
3. Buildings may only be re-entered when permission is granted by an authorized university or fire department official.

To emphasize the seriousness of fire safety, any person (faculty, staff or student) found violating any provision

of these regulations will be charged a fine of \$250. This fine is non-reducible (see chart under the fines section). Other disciplinary measures and financial restitution may also be required.

The following are fire safety restrictions for the AU campus. Violations of these restrictions will also result in a fine of \$250 and possible suspension or expulsion. These restrictions include, but are not limited to:

- Moving, adjusting or otherwise tampering with any fire safety equipment
- Use or possession of any fireworks
- **Use or possession of any candles, candle warmers or incense inside resident rooms. No candles or incense of any kind are permitted in residence halls (only Glade plug-ins are permitted).**
- Use or possession of any open flame or flame-producing device
- Use of prohibited appliances (see section on ELECTRIC APPLIANCES)
- Use of extension cords (only use of surge protectors is permitted)
- Use of decorative LED lights must be shown to be fireproof.
- Use of decorative curtains are prohibited.
- Use of tapestries is prohibited.
- Blocking or restricting passage in a hallway, stairway or doorway with personal items (i.e. garbage, shoes, open umbrella, etc.)
- Failure to respond immediately to a fire alarm
- Propping any of the fire doors at any time
- Blocked/ Semi-blocked entrances into rooms (i.e. wardrobes, dressers)
- Inability to walk through the room due to uncleanliness
- Initiating or reporting a false alarm – The intentional or reckless pulling of a fire alarm is considered a criminal offense. Any student who sets off the fire alarm by neglect will be fined \$250. This fine is non-reducible (see chart under the fines section).

For more information on fire safety, visit www.nyack.edu/safetyandsecurity.

Floor/Hall Meetings

Mandatory room and hall meetings will be held throughout the semester to address issues relevant to the respective halls and floor. These meetings are required by the Residence Life Office. All residents are required to attend. If residents are late or fail to attend either or both meetings a \$25 total fine will be charged. This fine is non-reducible, (see chart under the fines section). If a student is unable to attend because of an emergency only, he/she must receive permission from the Residence Life Professional Staff 24 hours before the meeting. Work related excuses will not be accepted. The Residence Life Staff reserves the right to call meetings if necessary. Hall meetings will be posted in the school calendar, which is made available to all students the summer prior to the start of the academic year.

Hall Lockup

In the interest of security, the exterior entrances of residence halls are locked. Residential students will use their key to gain access into the building. Security personnel will be in the lobby to check student IDs.

NOTE: Students who set off the exit door alarms will be charged with a \$25.00 fine. If fine is paid within two weeks of the date on fine, it will be reduced to \$10.00. Students who enter through the emergency exits during after-hours and/or opens emergency exits doors for some to enter into the building will be charged a safety violation