

MSED APPLICATION PROCEDURES

The admission process is designed to identify applicants who have the ability, interest, and qualities necessary to complete the program, and the potential to contribute to the fields of education.

TO BE ELIGIBLE FOR ADMISSION, APPLICANTS MUST SUBMIT THE FOLLOWING:

APPLICATION

Completed and signed application with \$50 application fee.

OFFICIAL UNDERGRADUATE TRANSCRIPT

A bachelor's degree from an accredited institution with a GPA of 3.0 or higher is required. Students with a GPA lower than a 3.0 will be considered on case-by-case basis. In order to certify academic eligibility, students need to submit an official transcript from the college or university that awarded the degree. Institutions should send the official transcript directly to: Graduate Admissions, 2 Washington Street, New York, NY, 10004, or electronically through Parchment or eScrip-Safe. International transcripts must be submitted to World Education Services or Globe Language Services for evaluation.

ACADEMIC RECOMMENDATIONS (2)

Obtain a reference from a professor who can accurately assess your ability to successfully complete a graduate-level program. If out of school five years or more, you may substitute a reference letter from an individual in a leadership role who can assess your potential to successfully complete a graduate-level program.

PROFESSIONAL RECOMMENDATION

Obtain a reference from a current or former employer who can accurately assess your level of competency and potential to successfully complete a graduate-level program.

ONE PAGE AUTOBIOGRAPHY

Describe your life in relation to your education experience and how it has impacted your life.

ADDITIONAL CERTIFICATE PROGRAMS

Please provide proof of Certification/Eligibility for Certification.

INTERVIEW AND WRITING SAMPLE

Prior to entering the program, applicants must be interviewed and submit a 30-Minute writing sample.

IMMUNIZATION RECORDS

Documentation of appropriate vaccination for measles, mumps and rubella, along with a meningitis form, must be provided by the student, in accordance with the New York State Health Regulations for colleges.

INTERNATIONAL APPLICANTS

English Proficiency: All international students for whom English is not the first language must be certified in English proficiency. The Test of English as a Foreign Language (TOEFL), International English Language Testing System (IELTS), Pearson Test of English (PTE), and Duolingo English Test (DET) are accepted. Minimum score required: TOEFL paper--550; TOEFL Internet--80; IELTS--6.5; PTE--54; DET--105. International transcripts must be submitted to (WES) World Education Services for evaluation or Globe Language Services for evaluation. Further documentation is required to obtain an I-20 and F1 Academic Student visa. For more information, [click here](#).

COMPUTER LITERACY

Students in the graduate programs will use an online environment for a portion of their learning. Technology skills are necessary for successful completion of the program. Students are required to have access to a computer and the Internet. Applicants of the program should be able to send and receive email, open or send an email attachment, conduct research using the Internet, use Microsoft Word, and download files.

FAFSA (FREE APPLICATION FOR FINANCIAL AID)

Prior to registration, students are required to submit a current FAFSA (pertains to students who intend to receive financial aid of any kind).

PREREQUISITE REQUIREMENTS FOR GRADUATE EDUCATION PROGRAMS

1. Proof of sufficient Liberal Arts/Sciences background through one of the following options:
 - BA/BS in English, Foreign Language, History, Mathematics, Social Science, or one of the sciences
 - 30 credit hours at a grade of C or better in one of the above listed fields
 - 30 credit hours at a grade of C or better in the liberal arts and sciences, which must include coursework as follows:
 - a. 9 credits in Artistic Expression, Humanities, Communication, Written Expression, Information Retrieval
 - b. 6 credits or more of Historical & Social Science Concepts
 - c. 6 credits or more of Scientific Processes
 - d. 6 credits or more of Mathematical Processes
2. 6 credits of a language other than English (or the college level equivalent). *Childhood Ed and Childhood Special Ed*
3. 12 credits of a language other than English (or the college level equivalent).
4. An introductory course in Psychology.