

# ACADEMIC REFERENCE

Please fill out the top section and present to an individual who has known you for over one year and is not a relative.

## TO THE APPLICANT:

<input type="checkbox"/> Mr.	_____	_____	_____	_____
<input type="checkbox"/> Mrs.	LAST NAME	FIRST NAME	MIDDLE INITIAL	PREFERRED
<input type="checkbox"/> Miss	_____	_____	_____	_____
<input type="checkbox"/> Ms.	ADDRESS, CITY, STATE, ZIP	D.O.B. (mm/dd/yy)		
<input type="checkbox"/> Dr.	_____	_____	_____	_____
<input type="checkbox"/> Rev.	HOME PHONE	CELL PHONE	E-MAIL ADDRESS	

Please sign below if you wish to waive your right under the Family Educational Right and Privacy Act of 1974 to access this recommendation.

I do  I do not waive my right to read this confidential recommendation.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

## TO THE PERSON COMPLETING THIS RECOMMENDATION:

Alliance University has selective admissions and a personalized review process. Grades, test scores and courses pursued cannot completely predict the applicant's personal and professional promise. We value your comments and ask that you provide a full and candid report; we appreciate your willingness to complete this form.

How long have you known the applicant? \_\_\_\_\_ How well do you know the applicant? \_\_\_\_\_

In what capacity? \_\_\_\_\_

Some talented individuals have mediocre scholastic records. Is the applicant's scholastic record, as you know it, an accurate index of his or her scholastic ability?  Yes  No  Don't Know

**Letter of reference.** It would greatly help us in our selection process if you would elaborate in an attached letter on the intellectual or personality assets and/or liabilities which would influence the person's training and practice in professional education.

**Relative Ratings of the Applicant:** In rating the applicant for the areas indicated below, **please keep in mind the comparison group you use** (check one):

College Seniors  First Year Graduate Students  Professional Educator  Other \_\_\_\_\_

Academic Ability	Excellent	Above Average	Average	Poor	No Chance to observe
Written Expression	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Verbal Expression	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scholarship	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Motivation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Creative Qualities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Self-Discipline	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Growth-Potential	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Analytical Thinking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Synthesis	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Character Rating	Excellent	Above Average	Average	Poor	No Chance to observe
Integrity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Leadership	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Self-Confidence	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Warmth of Personality	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sense of Humor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Concern for Students	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Emotional Maturity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Personal Initiative	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ability to Receive Criticism	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Meeting Deadlines	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Summary Rating:** Overall intellectual ability and effectiveness as an educator:

- lowest 15%   
 middle 50%   
 upper 10%   
 upper 5%   
 upper 1%

Your evaluation of this candidate for admission to Alliance University:

For Academic Promise:

- Not Recommended   
 Recommended without Enthusiasm   
 Strongly Recommended   
 Enthusiastically Recommended

For Character and Personal Promise:

- Not Recommended   
 Recommended without Enthusiasm   
 Strongly Recommended   
 Enthusiastically Recommended

Overall Recommendation:

- Not Recommended   
 Recommended without Enthusiasm   
 Strongly Recommended   
 Enthusiastically Recommended

**Please give any additional comments that would help us to know this student:**

Mr. \_\_\_\_\_  
 Mrs. FULL NAME  
 Miss \_\_\_\_\_  
 Ms. POSITION ORGANIZATION  
 Dr. \_\_\_\_\_  
 Rev. STREET ADDRESS, CITY, ST, ZIP

HOME PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_ E-MAIL ADDRESS \_\_\_\_\_

Alliance University Alumnus?  Yes  No

Would you like to receive information about Alliance University? If yes, please check programs:

- Undergrad   
 Degree Completion   
 MA Counseling   
 MBA  
 MS Organizational Leadership   
 MS Education   
 Seminary   
 DMin

Yes, please email me updates about Alliance University My email address:

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Return to:** Alliance University School of Education  
2 Washington Street  
New York, NY 10004

Alliance University does not discriminate on the basis of race, color, national and ethnic origin, age, sex, or handicap in admission, participation, or employment in campus programs or activities. The programs are operated in compliance with Title IX of the Education Amendments of 1972, Section 506 of the Rehabilitation Act of 1973, Title VI of the Civil Rights Acts of 1964, and all other relevant statutes and regulations.